

With the novel coronavirus (COVID-19) in the news, we understand you might have concerns about your and your family's health. While the chances of contracting COVID-19 are <u>currently low</u>, we know this is a rapidly developing situation and want to provide the most up-to-date information to help keep you safe.

We recommend that you follow the Centers for Disease Control and Prevention (CDC) <u>everyday guidelines</u> to prevent the spread of any respiratory illness – including COVID-19.

- Wash your hands with soap and water for at least 20 seconds.
- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- The CDC does not recommend that people who are well wear a face mask. They should be used by people who show symptoms of COVID-19 to help prevent the spread of the disease to others and by medical personnel.

If you or someone close to you has a fever, cough, or shortness of breath, please contact your doctor or hospital in advance and follow any procedures they have in place. You may also want to consider using virtual and homebased healthcare benefits such as NurseHelp 24/7 SM, Teladoc, or HealTM to avoid spreading any illnesses.

Your health is important to us, and we will continue to keep a close watch on the trajectory of COVID-19 and provide updates via our News Center. You can also visit the CDC special coronavirus page for frequent updates.